

The Parish of Colgate and Roffey	<b>Minutes of the Vestry Meeting and Annual Parochial Church Meeting held on 28<sup>th</sup> October 2020</b>  <b>Due to the Covid-19 Pandemic the Meeting was held via ZOOM</b>
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Topic	Vestry Minutes
<b>Opening prayer</b>	Fr Russell led everyone in prayer
<b>Present</b>	Fr Russell (Chair), Paul Williams (secretary), Carolyn Scott (Ordinand), Brian Double (Churchwarden), John Sired (Churchwarden), Rosemary Lane (Churchwarden), Carol Barnes (Churchwarden) and Thomas Becker (Treasurer) were all present in All Saints Church with parishioners also participating via Zoom.
<b>Apologies for Absence</b>	Fr David and Martyn Lewis.
<b>Approval of Minutes from last meeting</b>	Minutes of Vestry meeting on 28th April 2019 were proposed by Rosemary Lane and 2 <sup>nd</sup> by Ruth Calvert and unanimously approved.
<b>Election of Churchwardens for St Saviours and All Saints</b>	Fr Russell advised that all four candidates for the Churchwarden posts were unopposed and are;  <b>All Saints</b> Carol Barnes and Brian Double <b>St Saviours</b> John Sired and Rosemary Lane
<b>Election of Deputy Churchwarden for Parish</b>	Fr Russell confirmed that Randolph St Romaine was to be the one Deputy Churchwarden for the whole parish.

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Topic	Annual Parochial Church Meeting (APCM) Minutes
<b>Apologies for Absence</b>	Fr David and Martyn Lewis.
<b>Approval of Minutes from last meeting</b>	Minutes of APCM meeting on 28th April 2019 were proposed by Ruth Calvert and 2 <sup>nd</sup> by Jim Castle and were unanimously approved.
<b>Electoral Roll Report</b>	Fr Russell advised that in 2019 there were 202 people on the electoral roll with 151 in the parish and 51 residing outside. This year 5 have moved in and five moved out of the parish.
<b>Election of PCC Representatives</b>	<p>Fr Russell confirmed that following the merger of St Saviour and All Saints in December 2017, St Saviour's had the minimum number of representatives with a vacancy up to now with Elizabeth Rice agreeing to take up the place.</p> <p>Roffey had 3 representatives places and four candidates for election with the following result;</p> <p>Julie      42 votes  Roger      41 votes  Jim Castle 31 votes  Mike      33 votes</p> <p>Julie, Roger and Mike were elected for 3 years with Jim Castle to remain in post for 1 further year.</p>
<b>Election of Deanery Synod</b>	Fr Russell advised that four positions were available with four candidates nominated; Hilary Chipping, Sue Spence, Carolyn and Nick and they were duly proposed by and Seconded, and all elected in post.
<b>Presentation of Annual Accounts</b>	<p>Fr Russell advised that the accounts that were circulated before the meeting had received no comments and were accepted.</p> <p>Fr Russell thanked Carolyn Scott and Thomas Becker for their hard work as Treasurers preparing the accounts.</p>
<b>Review of Annual Reports (circulated prior to meeting)</b>	Fr Russell took the report circulated before the meeting as read with nothing to be added.
<b>Engagement of Independent Examiner</b>	Fr Russell confirmed that Alison Styles had been appointed as the Independent Examiner.
<b>Fabric Report on both Churches</b>	Fr Russell advised that there was nothing to be added to the report circulated and that the new organ at St Saviours had been installed with the base speaker to be moved to allow the carpet to be installed providing an additional seating area.
<b>Vicar's report</b>	<p>Fr Russell advised that the last year had been eventful.</p> <p>Carolyn Scott had started her training for ordained ministry as a result she has given up the role as Treasurer and Thomas Becker has returned to the role he previously held. Fr Russell thanked both for their work on maintaining the financial records.</p>

	<p>Fr Russell advised that Nick Brown had been employed as the pastoral assistant and administrator thanks to the grants from a number of Catholic societies and had been a great help to him.</p> <p>Fr Russell advised that in 2019 all services had been held including Easter and Christmas with numbers up for most events. The St Saviours crib and Christmas morning church services were full.</p> <p>Local schools visited both churches over Christmas and Harvest festival or were visited by Fr Russell and Nick Brown.</p> <p>The organ had been replaced at St Saviours and the roof fixed and at All Saints a memorial to Fr Piggott had paid for by the family and erected. Fund raising had been successful.</p> <p>Fr Russell advised that he wanted to thank everyone for their help and in particular the churchwardens, treasurer, secretary, PCC members and Emily and Carolyn for their help with young children during services at All Saints.</p> <p>Fr Russell thanked Fr Michael and Marigold for their support and guidance with his ministry and Fr David for all his support throughout the parish.</p> <p>Fr Russell expressed his sadness at the death of Hugh Sparks and Robert Stephens who will be greatly missed.</p>
<b>Churchwardens Swearing In</b>	Fr Russell swore in the newly appointed churchwardens.
<b>The Blessing</b>	Fr Russell concluded the meeting with prayer.