

Parish of Colgate and Roffey	Minutes of the Vestry Meeting and Annual Parochial Church Meeting held on 25th May 2023.
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Topic	Vestry Minutes 25th May 2023
Opening Prayer	Fr Russell led everyone attending and on zoom in prayer before opening the meeting.
Present	27 members present
Apologies for Absence	There were three apologies for absence.
Approval of Minutes of the 2022 Vestry Meeting	Minutes of Vestry meeting held on 26th April 2022 were approved by all with one minor amendment and signed by Fr Russell.
Election of Churchwardens for St Saviours and All Saints.	Fr Russell advised that the four candidates for Churchwardens for 2022/23 were unopposed and elected for 1 year; All Saints- Carol Barnes and Brian Double St Saviours- John Sired and Rosemary Lane

Topic	Annual Parochial Church Meeting (APCM) Minutes 25th May 2023
Apologies for Absence	Fr Russell reported three apologies for absence.
Approval of Minutes of the 2022 APCM meeting	Minutes of APCM meeting held on 26th April 2022 were approved by all as amended and signed by Fr Russell.
Electoral roll report	Michael Williams confirmed presented the Electoral roll report for 2021/22 (summary attached) as 192 and advised the current Electoral roll for 2022/23 total as 193 as of April 2023. This was an increase of 1 from 2022. Fr Russell thanked Mike Williams for his work in maintaining the Electoral roll figures.
Election of PCC representatives	PCC Fr Russell thanks Carolyn Scott for her time on the PCC as a member, Treasure, and Deanery Synod. Martyn Lewis and Emily Scott had both decided not to stand for re-election this year Fr Russell thanked them for their time of service. Fr Russell advised that Jim Castle and Roger Ottley had completed their terms of service but were willing to stand again and were proposed and seconded and unanimously re-elected to the PCC.

	<p>Deanery Synod Fr Russell advised that only Fr Russell and Fr David were now attending the Deanery Synod and asked for any volunteers to attend. Nick Brown noted that attendance was not frequently required for the role.</p>
Presentation of annual accounts	<p>Fr Russell advised that the annual financial accounts were circulated prior to the meeting and Thomas Becker would summarise the position.</p> <p>Thomas Becker outlined the financial accounts (attached) and took the meeting through the summary section of the Report explaining the different fund designations and any major changes from the previous year.</p> <p>Thomas Becker advised that the donations were similar to those received in 2021 but the legacies were reduced resulting in a total income received of £65,338 and expenditure of £77,618 resulted in a net expenditure of £12,280 with the bank account standing at £23,246 in credit.</p> <p>Thomas Becker noted that the parish share had been increased from £36,000 to £48,000 for the year.</p> <p>Fr Russell confirmed no questions or comments were received on the accounts and thanked Thomas for his hard work preparing the accounts for approval.</p>
Review of Annual Reports	Fr Russell advised that the annual reports were circulated before the meeting (attached) and no questions were raised.
Engagement of Independent Examiner	<p>Fr Russell advised that the current independent examiner (Alison Styles) did not want to continue in the role and a replacement would be required.</p> <p>Fr Russell proposed that the standing committee should seek and appoint a replacement, and this was unanimously agreed.</p>
Fabric Report on St Saviours and All Saints churches.	<p>All Saints Brian Double summarised the report prepared by the churchwardens and thanked all those who had helped to clean, maintain, and repair the church and grounds and provide teas and coffees and flowers throughout the year. Any additional volunteers would be gratefully received.</p> <p>Brian Double also noted that the tower windows needed repairing/replacement and quotes were being sought for this work to be undertaken.</p> <p>Colgate John Sired advised that the fire extinguishers and lighting were checked and passed as ok but that two slates slipped on the roof and needed to be repaired/</p>
Deanery Synod Report	Fr Russell advised that there had not been many Synod meetings over the last 12 months with only two being held with one in May considering any lessons learned from the pandemic, one lesson learned was that it was difficult to attract back the younger family members of the congregation.

	<p>The parish share contribution was agreed and unfortunately the June synod meeting clashed with Corpus Christi and Fr Russell and Fr David would not be able to attend.</p>
<p>Vicar's Report</p>	<p>Fr Russell advised that the last year had been marked by uncertainty as to how the pandemic might continue to affect our lives. Online streaming of services still have good attendance.</p> <p>Fr Russell advised that it was great to have celebrated the Queen's Platinum Jubilee with thanksgiving in both churches.</p> <p>After 22 years as headteacher at All Saints School, Susan Costa retired in July 2022 and we presented her with a small stained glass panel for her services.</p> <p>In August the community joined us for our annual community barbecue and Fr Russell thanked all those helping with the event.</p> <p>On the death of the Queen the well prepared plans were enacted and the churches remained open for private prayer and signing of the book of condolences.</p> <p>For Christmas 2022 our normal schedule of services were held with attendance up on 2021.</p> <p>All our local primary schools attended church for lessons, some not RE related and Fr Russell continued to visit the schools in the parish for collective worship at least once a term.</p> <p>He Carolyn Scott for all her help throughout the year which she provided on top of her training and the churchwardens for all their hard work and the sides people for the warm welcome at church on Sundays.</p> <p>Fr Russell also thanked Fr David and Fr Michael for their pastoral assistance and advised that Fr Michael had agreed to resume his ability to officiate which would be a great help.</p> <p>Fr Russell also thanked the Treasurer and Secretary and the servers and flower arrangers and Dain for taking on the child protection role.</p> <p>Fr Russell expressed his thanks for all the assistance and hoped he had not forgotten anyone but all were appreciated such as;</p> <p>All the churchwardens who are always busy at both churches. Mike and Rosalie Williams for ensuring the church is open and for their work at the Food bank and preparing many of our church rotas. Wendy and John for the regular church cleaning. All those responsible for the church flower displays. Sandy Garnham for the fund giving and Thomas Becker for the accounts. Jim Castle for organising serving rotas. Randalph and the Sacristy team, PCC members and Fr David and Fr Michael for ministerial help and Jane, Glenn and Chris for their preaching and pastoral care.</p>

	<p>Thanks to Carolyn Scott for all her assistance in several roles and wishing her all the best in her new ordained ministry.</p> <p>Finally, thanks to all the parishioners as we continue to do God's work.</p>
Closing Prayer	<p>Fr Russell closed the meeting in prayer.</p>